

Adventist History Study Tour

August 2-9 2026

Itinerary

New England Adventist History Study Tour Itinerary

Day 1: Early morning departure. Travel east to Rochester, NY all day. Presentations and discussions en route.

Day 2: Visit Mount Hope Cemetery where the family of J. N. Andrews is buried, as well as other notables. Drive through Rochester, looking at Adventist historical sites. Visit the Gerrit Smith Estate en route to Massachusetts. Lectures on the bus.

Day 3: Travel to New Hampshire. The highlight of the day will be a spiritual blessing at the Washington, NH church and the Sabbath History Trail. Later in the day, visit the childhood home of Uriah and Annie Smith. In the evening, visit the Union Evangelical Church of Haverhill, MA. The tour will then travel north and stay the night in Andover, MA.

Day 4: Drive north into Maine and see childhood and early adult sites associated with Ellen White in Gorham and Portland. Lunch at the historic Portland Head Lighthouse. Then, visit the Stockbridge and Louisa Howland home in Topsham.

Day 5: Visit the Museum of African American History in Boston. Visit the Old State House and have lunch at historic Quincy Market in Boston. Then, visit Fairhaven, MA, where Joseph Bates lived. Sites include the bridge where he first shared the Sabbath message, the school he attended, the Christian Church he helped build, and his boyhood home.

Day 6: Visit Old Sturbridge Village, a recreated 1830s rural New England town. Spending a significant part of the day at the chapel and home of William Miller in Low Hampton, NY. Ascension Rock, worship in the chapel, and the graveyard where Miller is buried are also on the schedule.

Day 7: Sabbath worship will be at the Roosevelt, NY Adventist Church, where Ellen White had her second Civil War vision. In the afternoon, the tour will visit Hiram Edson's grave in the Roosevelt Cemetery. Then the tour will continue to Hiram Edson's barn and cornfield, where he prayed after the 1844 disappointment, and where the early sanctuary message was developed. The tour will then stay in Amherst, NY for the night.

Day 8: Visit Niagara Falls. Travel to Berrien Springs, MI all day. Presentations and discussions en route.

The bus route followed by the Seminary New York and New England Adventist History Study Tour includes New England—a region of the United States located in the northeastern corner of the country, bounded by the Atlantic Ocean, Canada, and New York State, and consisting of the states of Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont.



Day 4: Portland Head Light



Day 2: Gerrit Smith Estate



Day 6: Ascension Rock at the Miller Farm



Day 3: Washington, NH church



Day 7: Hiram Edson Farm



Contact us: 269.471.3986 ■ bkuryliak@andrews.edu
www.centerforadventistresearch.org/netour



Washington, NH Church

Cost of the Study Tour Plus Required Credits*

The price of the tour depends on the number of participants.

Program of Study	20–29 participants	30–39 participants	46 participants
PhD student	\$ 200	\$ 150	\$ 100
MDiv Student	\$ 1,499	\$ 1,075	\$ 849
MA Student	\$ 1,299	\$ 875	\$ 700
MAPM Student	\$ 2,771	\$ 2,347	\$ 2,171
Community member / Spouse	\$ 2,199	\$ 1,799	\$ 1,599

Who Should Apply?

Anyone who wishes to have a deep spiritual experience and who is serious about the study of Adventist History.

Children: Because of the nature of this tour, children are not allowed as participants on this tour.

Spouse: Spouses are welcome to join Seminary students on this tour. Spouses must submit a separate application and paperwork. If AU Policy at the time of departure does not allow spouse participation, spouse fees will be fully refunded and their seat offered to a student on the waiting list.

How to Apply for the Study Tour

Download Fillable PDF Application:

www.centerforadventistresearch.org/netour

To reserve a seat on the bus, email a completed tour application, and all necessary paperwork to bkuryliak@andrews.edu.

Each student is responsible for class registration. The fees may be refunded through May 15, but will be non-refundable after that date unless there is an approved standby student. No tour fees will be accepted after May 15, unless seats remain available. The tour is strictly limited to 46 participants by order of application. Students must also be financially cleared through Student Financial Services for the semester in which they are taking the tour class.

Necessary Paperwork

Andrews University requires that all tour participants complete the

1. **Application**
1. **Assumption of Risk and Hold Harmless Agreement**
2. **Electronic copy of proof of current medical insurance (card or letter).**
3. **Academic Tours Clearance Form**
4. **Make of payment. Reservation of a seat requires a deposit of \$300 (\$100 for Ph.D. students) in the Tour - Seminary New England tour deposit account.** E-Check and credit/debit card

payments may be made through eDeposits on TouchNet to your tour account.

- You will receive an email on **May 1st** indicating the price of the tour based on the number of participants recruited (see Cost of the Study Tour).
- The deadline for full payment and tour cancellation is **May 15**.
- **Non-student spouse participants** please pay fees using the tour account of your student spouse.

5. Information about classes.

Classes Offered* **

Students must register for one or more of the classes listed below only during the 3rd Summer Semester class intensive period of July 6–31, 2026. MDiv students must register for a minimum of 3 credit hours, MA and Phd students for 2 credit hours. Please consult your academic advisor for help in choosing the class that best fits your program. Students registering for more than one study tour during a semester must see Shari Smoot in the Seminary Dean's suite for your tour cost.

- **CHIS 504** - Adventist History and Life and Writings of Ellen G. White (3 credit hours, for MA students only)
- **CHIS 570** History of the SDA Church (1.5 credit hours)
- **CHIS 571** The Life and Writings of Ellen G. White (1.5 credit hours)
Students must consult their academic advisor before registering for the above classes.
- **CHIS 674** Development of Seventh-day Adventist Theology (3 credit hours)
- **GSEM 678** Church History Study Tour (2 or 3 credit hours)
- **CHIS 685** Studies in Church History (2 or 3 credit hours)
- **CHIS 574** History of SDA Development (2 credit hours, for MAYYAM students only)
- **CHIS 885** Topics in Adventist Studies (3 credit hours, for PhD/ThD students only)

These credits will count towards part of your summer semester total so you need to fit them into the block rate. If you do not register for classes, the tour price will be the same as a Community member.

Class Requirements

Students will participate in the pre-tour meeting and eight-day study tour. *Adventist Pioneer Places* by Dr. Merlin Burt, is a required textbook for all classes. The cost of this book is included in the tour fee and participants will not be asked to pay for it when it is picked up.# It will be made available at the Center for Adventist Research. Additional reading will be listed in the syllabi of the respective class in which a student will be enrolled. Those books must be found and purchased by the student.

Tour Participation

Tour departure will be available only from the Andrews University campus. Meeting the tour out East or leaving the tour before its return home is *not* permitted. Lectures are planned on the bus during the drive to Rochester, NY and on the return trip to Andrews University. All days of the tour must be fully attended in order to have complete participation according to the Andrews University Class Absences policy (see *Andrews University Bulletin*, andrews.edu/bulletin). It also is the tour participant's responsibility to care for necessary morning preparations in time for daily departures. It is vitally important that the tour leave on time each morning in order to accomplish all plans for the day.

Lodging

Tour participants will be staying in hotels with interior facing doors and other security features. Some of the hotels will have swimming pools, exercise rooms, on-site guest self-laundry facilities (pay-to-use washers and dryers), and business facilities. All hotels will have internet access.

Choosing a Roommate

Once the bus has filled, each tour participant, unless traveling with a spouse, will be asked to choose a roommate from a list of all other tour participants. Each hotel room will have two double or queen beds.

Meals & Dietary Restrictions

All meals served during the tour will be lacto-ovo vegetarian meals (includes eggs, dairy). Dietary restrictions will be accommodated as much as possible for students indicating their preference or need on the application, however, restaurants and caterers cannot always guarantee these options. There will not be any meat, poultry, fish or shellfish served during the tour. There will be 4-5 meals that you will be responsible for purchasing on your own.

These will be indicated on a detailed itinerary (given at the pre-tour meeting) and the bus will stop at an area with several restaurants to choose from. Two (2) 500 ml (16.9 oz.) bottles of water per person per day will be provided. Breakfasts will be provided at each hotel the tour stays in.

Allergies

It is very important to list all allergies (food, medications, insect stings, etc.) on your application paperwork so that your health and safety are ensured during the tour.

About the Professor

Kevin M. Burton (Ph.D. 2023, Florida State University, Religion) is the director of the Center for Adventist Research. He is also an assistant director of the Ellen G. White Estate and an assistant professor of Church History at Andrews University.



Kevin Burton studies the relationship between minority religions and evangelicalism in the antebellum United States, particularly in reference to politics, race, and gender. He has presented numerous academic papers at conferences and published several journal articles, academic book reviews, and encyclopedia entries. One of his recent publications, "Adventists and the Military," appeared in the *Oxford Handbook of Seventh-day Adventism* (2024). His monograph *Apocalyptic Abolitionism: How Millennialists Helped Abolish Slavery and Reform America* is scheduled for publication in June 2026.

Guest Lecturers

Merlin D. Burt, Ph.D., is the director of the Ellen G. White Estate and professor of Church History at Andrews University.



* All details of the tour (dates, cost, courses offered, sites, etc.) are subject to change.

** Simply registering for an Adventist History Tour class does *not* reserve a seat on the bus. Fully completed paperwork must be emailed to bkuryliak@andrews.edu in order to reserve a seat. You will then receive a seat confirmation email.

If you have taken the textbook *Adventist Pioneer Places* and withdraw from participation in the tour, the \$26 purchase price of the book will either be retained from your refund or charged to your student account, depending on your method of payment and if there is an approved standby student.

Overnight Trip/Tour Student Participant Agreement Form

Section 1 – Student Information (Legal name only. Name must match passport.)

STUDENT COMPLETES THIS SECTION – PLEASE REVIEW ALL INFORMATION AND NOTES

Please list legal names (no nicknames or preferred names). The name must match the passport.

First Name			
Middle Name			
Last Name			
AU ID Number			
Major/Program of Study		Anticipated Graduation Term	
Have you spoken to your academic advisor about tour/trip course credits?		Yes	No
Are the trip/tour credits required for your degree?		Yes	No

Participants must have valid passports and visa documentation. Copies will need to be provided to the trip/tour director. International students should speak with the AU International Student Services office (www.andrews.edu/services/international) with visa and I-20 status questions. For additional information on visa requirements, visit www.travel.state.gov.

Passport Country		Passport Expiration Date (mm/dd/yyyy)	
Travel Visa Required?		Yes	No
For International Students: F-1 Visa Expiration Date (mm/dd/yyyy)			
For International Students: Active I-20?			
		Yes	No

Section 2 – Basic Overnight Trip/Tour Details

TRIP/TOUR DIRECTOR COMPLETES THIS SECTION FOR STUDENT REVIEW AND ACCEPTANCE

Trip/Tour Name		Trip/Tour Dates	
Trip/Tour Director Name		Trip/Tour Director Email	
Trip/Tour Sponsoring Department			
Trip/Tour Type (check one box)		Academic	Non-Academic

ACADEMIC: List all course details and credits offered. Student checkmarks the courses they will take.

Course # - Section	Course Title	# of Credits	✓

Enter Total Credits Student Will Register For (<https://vault.andrews.edu/registration/central>):

Section 3 – Breakdown of Overnight Trip/Tour Participant Costs	
TRIP/TOUR DIRECTOR COMPLETES THIS SECTION FOR STUDENT REVIEW AND ACCEPTANCE	
Participant Cost (covered by combination of tuition and/or trip fees) **	\$
Additional General Fee (if applicable)	\$
Deposit Amount (non-refundable)	\$
Deposit Deadline	
Trip/Tour Deposit Name <i>(should correspond to Student Financial Services deposit account name used in Touchnet payment system)</i>	
Section 4 – Important Agreements	
STUDENT REVIEWS THIS SECTION AND INITIALS EACH ITEM TO INDICATE ACCEPTANCE	
	1) I confirm that my student conduct status is in good standing and agree to uphold the student code of conduct: https://bulletin.andrews.edu/content.php?catoid=23&navoid=5435 .
	2) I confirm that I am in good academic standing.
	3) I agree to participate in all required academic, social, and spiritual activities before and during the trip/tour and acknowledge that failure to do so will affect my grade for academic trip/tour taken for credit.
	4) **I commit to participating in this trip/tour and paying the total cost regardless of whether I receive academic credit. Participant costs include airfare (if applicable), lodging, entrance fees, and group meals. All other costs including outside of specified meals and optional activities (cost subject to change) are the responsibility of the participant. Participant costs include tuition (and the academic/educational costs associated with generating those credits)
	5) Participants must contact Andrews University Student Financial Services (SFS) office for approval of financial clearance before trip/tour departure.
	6) I understand that if I cancel my participation, I am responsible for up to the entire trip/tour cost. I authorize Andrews University to charge me accordingly.
Section 5 – Student Signature(s)	
1 _____	1a _____
Student Signature	Date
Date	Parent/Guardian Signature (if under 18 yrs old)
Date	Date
If YOU ARE NOT an international student, please return the completed form to the trip/tour director.	
If YOU ARE an international student, review Section 6 to obtain additional signature from Int'l Student Services.	
Section 6 – Checkpoints	
International students with F-1 visa and I-20 status will need to obtain approval signature from the AU International Student Services Office (iss@andrews.edu) before returning the completed form to the trip/tour director.	
2 _____	
Int'l Student Services Signature	Date
Tour Directors will keep individual participant forms for their records and send a compiled participant list to Academic Records (academicrecords@andrews.edu) and Student Life (slife@andrews.edu) for review.	

MASTER DOCUMENT

Andrews University – Domestic & International Trip Hold Harmless Agreements

PART I — DOMESTIC TRIP HOLD HARMLESS & RISK ACKNOWLEDGMENT AGREEMENT

(For All U.S.-Based University-Sponsored Trips, Including Required Course Activities)

This Domestic Trip Hold Harmless & Risk Acknowledgment Agreement (“Agreement”) is entered into by Andrews University (“University”) and the undersigned participant (“Participant”), who may be a student, volunteer, employee, or guest. If the Participant is a minor, a parent or legal guardian (“Parent/Guardian”) must also sign.

1. Definition of University-Sponsored Activity

For purposes of this Agreement, “Activities” include any off-campus trip, outing, field experience, visit, practical training, supervised laboratory or clinical experience, service-learning event, or other travel occurring within the United States that:

- Is organized, approved, or facilitated by the University; and
- Is either required for academic credit or voluntarily attended.

Activities may involve transportation by University vehicles, commercial carriers, rental vehicles, or private vehicles.

2. Required vs. Voluntary Participation

Some Activities are required for completion of a course or academic program. Some Activities are voluntary and not required for academic progression. Regardless of classification, all Participants must sign this Agreement before participating.

Alternate Assignment (for Course Requirements): If the Activity is required by a Course, Participant may request an alternative academic assignment if participation is not feasible due to disability, medical condition, or documented objection. The University will make a reasonable determination consistent with academic requirements and ADA accommodations.

3. Acknowledgment of Risks

Participant understands that domestic travel and fieldwork involve risks, including but not limited to:

- Walking, climbing, physical exertion
- Use of buses, cars, vans, or commercial carriers
- Accidents, collisions, or mechanical failures
- Uneven terrain, construction areas, or natural hazards
- Weather conditions, heat/cold exposure
- Illness, allergic reactions, or foodborne illness

- Property loss, theft, or damage
- Participant acknowledges that not all risks can be foreseen.

Initials: _____

4. Assumption of Risk

Participant knowingly and voluntarily assumes all risks associated with participation in the Activities, whether or not specifically listed, including risks arising from the negligence of the University or its representatives.

Initials: _____

5. Release of Liability

To the fullest extent permitted by Michigan law, Participant releases and forever discharges the University, its trustees, officers, employees, agents, faculty, staff, volunteers, and representatives (“Released Parties”) from any and all claims, losses, demands, causes of action, damages, or liabilities arising out of or connected to the Participant’s involvement in the Activities, including those caused by the ordinary negligence of any Released Party. This release does not apply to gross negligence or willful misconduct.

Initials: _____

6. Indemnification

Participant agrees to indemnify, defend, and hold harmless the Released Parties from all claims, demands, damages, or actions brought by:

- Participant
- Third parties
- Other students
- Participant’s estate, heirs, or family

arising from Participant’s conduct or participation in the Activities, including attorneys’ fees and litigation costs.

Initials: _____

7. Medical Fitness & Emergency Medical Authorization

Participant affirms that they are physically and mentally capable of participating in the Activities. Participant authorizes the University to obtain emergency medical treatment as necessary and agrees to be responsible for all resulting expenses. Participant understands the University does not provide health insurance coverage.

8. Conduct, Compliance, and Early Removal

Participant agrees to comply with:

- All University policies and behavioral expectations
- Instructions of faculty and trip leaders
- All applicable laws

The University may remove Participant from the Activity at their own expense for:

- Misconduct
- Violations of law
- Safety risks
- Possession or use of illegal substances
- Harassment, discrimination, or threatening behavior

Initials: _____

9. Third-Party Vendors & Optional Activities

Participant acknowledges that transportation companies, venues, contractors, and other third-party providers are not controlled or supervised by the University. Optional or unscheduled activities offered by third parties are undertaken solely at Participant's risk, and the University bears no responsibility for injuries or losses arising from such activities.

Participant waives all claims against the University for injuries or damages arising from optional excursions.

Initials: _____

10. Trip Modifications & Financial Responsibility

Participant acknowledges that unforeseen events (weather, closures, strikes, illness outbreaks) may require itinerary changes or cancellations.

Unless otherwise expressly stated otherwise, Participant is solely responsible for:

- Nonrefundable deposits
- Additional lodging or transportation
- Lost or stolen property
- Personal purchases

Initials: _____

11. Media Release

Participant grants the University permission to use photographs or recordings taken during Activities for educational or promotional purposes.

12. Governing Law

This Agreement is governed by Michigan law.

13. Severability

Invalid provisions do not affect the remainder of the Agreement.

14. Entire Agreement

This is the full agreement and supersedes prior understandings.

15. Signatures

Participant Information

Name: _____
Status: Student ___ Volunteer ___ Guest ___ Employee ___
Birthdate (if minor): // _____
Local Address: _____
Phone: _____
Email: _____
Participant Signature: _____ Date: _____

If Participant is a Minor:
Parent/Guardian Printed Name: _____
Parent/Guardian Signature: _____
Date: _____

Emergency Contact: _____
Phone: _____
Email: _____
Relationship: _____

**PART II — INTERNATIONAL TRIP HOLD HARMLESS & RISK
ACKNOWLEDGMENT AGREEMENT**
(For Overseas Academic Travel, Service Trips, ACA, AU Abroad, International
Internships, Conferences, Study Tours, etc.)

This International Trip Hold Harmless & Risk Acknowledgment Agreement
(“Agreement”) is entered into by Andrews University (“University”) and the undersigned
Participant. If the Participant is a minor, a Parent/Guardian must sign.

1. Definition of University-Sponsored International Activity

“Activities” include any international trip, academic course abroad, educational tour, clinical/mission/service assignment, conference, practicum, or cultural excursion that is:

- Organized, approved, or facilitated by the University
- Required or optional
- Occurring outside the United States

Activities may involve international air travel, ground transportation, border crossings, and temporary residence abroad.

2. Required vs. Voluntary Participation

Some Activities are required for completion of a course or academic program. Some Activities are voluntary and not required for academic progression. Regardless of classification, all Participants must sign this Agreement before participating.

Alternate Assignment (for Course Requirements): If the Activity is required by a Course or international program, Participant may request an alternative academic assignment if participation is not feasible due to disability, medical condition, or documented objection. The University will make a reasonable determination consistent with academic requirements and ADA accommodations.

3. Enhanced Acknowledgment of Risks (International Travel)

Participant understands that international travel involves heightened and unpredictable risks, including but not limited to:

Travel & Environmental Risks

- Air, bus, ferry, train, and vehicle travel
- Natural disasters, pandemics, extreme weather
- Unsafe or unpredictable infrastructure

Legal & Governmental Risks

- Detention, arrest, immigration delays
- Visa cancellation, deportation
- Travel restrictions or border closures

Political & Security Risks

- Civil unrest, political instability
- Terrorism or acts of war
- Crime, theft, kidnapping, scams

Medical Risks

- Limited medical resources
- Lack of Western-standard care
- Delayed emergency response
- Required medical evacuation (at Participant’s expense)
- Outbreaks of infectious disease

Financial Risks

- Currency fluctuations
- Sudden price increases
- Nonrefundable expenses

Participant acknowledges that the University **cannot guarantee safety abroad.**

Initials: _____

4. Assumption of Risk

Participant expressly assumes all risks, foreseen and unforeseen, associated with international travel, including risks resulting from:

- Ordinary negligence of the University or its representatives
- Foreign laws and conditions
- Unavailability of timely medical care

Initials: _____

5. Release of Liability

Participant releases the University from all liability associated with the Activities, including liability arising from the ordinary negligence of the University.

This release does not apply to gross negligence or willful misconduct.

Initials: _____

6. Indemnification

Participant agrees to indemnify the Released Parties for claims caused by Participant's actions abroad, including claims by third parties, foreign authorities, or host institutions.

7. Health, Vaccinations & Travel Insurance

Participant agrees that:

- They are medically and psychologically fit to travel internationally
- They are solely responsible for obtaining required vaccines and prophylactic medications
- The University does not provide international health or travel insurance, unless expressly stated otherwise

Participant is responsible for securing:

- International medical insurance
- Evacuation insurance
- Repatriation coverage
- Trip-cancellation insurance

In any instance where the University secures short-term travel insurance for Participant relating to any Activities, Participant agrees that the University is not liable for any costs exceeding the travel insurance policy's coverage limits or any costs related to uncovered expenses.

Initials: _____

8. Emergency Medical Authorization

Participant authorizes the University to obtain emergency medical treatment as necessary and agrees to be responsible for all resulting expenses. Participant understands that medical care abroad may be delayed, limited, or unavailable. Participant authorizes emergency evacuation (at Participant's cost) if recommended by attending medical authorities.

9. Compliance with Laws and University Policies

Participant agrees to comply with:

- All University rules (including behavior, substance use, conduct)
- Laws of the host country
- Instructions of faculty and onsite personnel

Violations may result in any of the following:

- immediate removal from the Activity at Participant's expense
- suspension, expulsion, or other disciplinary measures from the University, subject to the application of appropriate student conduct disciplinary procedures upon return.

Initials: _____

10. Third-Party Vendors & Optional Activities

Participant acknowledges that transportation companies, venues, contractors, and other third-party providers are independent contractors who are not controlled or supervised by the University. Optional or unscheduled activities offered by third parties are undertaken solely at Participant's risk, and the University bears no responsibility for injuries or losses arising from such activities.

Participant waives all claims against the University for injuries or damages arising from optional excursions.

Initials: _____

11. Trip Modifications, Cancellations & Force Majeure

Participant acknowledges that international travel may be disrupted by

- Terrorism
- Disease outbreaks
- Border closures
- Government orders
- Airline cancellations
- Civil unrest
- Natural disasters

The University may modify, postpone, or cancel the trip to protect safety. Participant is responsible for all non-refundable or additional expenses.

Initials: _____

12. Media Release

Participant grants the University permission to use photographs or recordings taken during Activities for educational or promotional purposes.

13. Governing Law, Severability, Entire Agreement

This Agreement is governed by Michigan law. Invalid provisions do not affect the remainder of the Agreement. This is the full agreement and supersedes prior understandings.

14. Signatures

Participant Information

Name: _____

Status: Student ___ Volunteer ___ Guest ___ Employee ___

Birthdate (if minor): // _____

Local Address: _____

Phone: _____

Email: _____

Participant Signature: _____ Date: _____

If Participant is a Minor:

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____

Date: _____

Emergency Contact: _____

Phone: _____

Email: _____

Relationship: _____

Student Name _____ ID # _____

Tour Name _____ Tour Director _____

Level: Graduate Undergraduate Number of credits _____

-OFFICE USE ONLY-

YEAR/TERM _____

CONFIRMED TOUR COSTS

Tour fee	\$ _____
Tuition	\$ _____
General fee	\$ _____
Total Cost	\$ _____

CONFIRMED FINANCES

Financial Resources

Federal Aid: \$ _____

Educational Allowance: \$ _____

Account Details

Estimated account balance: \$ _____

Tour Clearance Authorization

SFS Financial Advisor Signature _____

Date _____

Cleared with exception

Exception acknowledged _____

Student initial

RETURN COMPLETED FORM TO THE TOUR DIRECTOR.

Student Financial Services
4150 Administration Drive
Berrien Springs, MI 49104-0750
Email: sfs@andrews.edu

PLEASE CONFIRM BEFORE COMPLETING THIS FORM!
ARE YOU A STUDENT REGISTERING FOR ACADEMIC CREDIT?
IF SO, DO NOT USE THIS FORM FOR PARTICIPATION

Students registering for academic credit complete the “Student Participant Agreement Form” found here: <https://www.andrews.edu/administration/cao/study-tour-approval>

Overnight Trip/Tour Non-Student Participant Agreement

Overnight trip forms found here: <https://www.andrews.edu/administration/cao/study-tour-approval/>

- 1) Non-student participant completes Section 1: Non-Student Participant Information
- 2) Trip/Tour leader completes Section 2: Basic Overnight Trip/Tour Details
- 3) Trip/Tour leader completes Section 3: Breakdown of Overnight Trip/Tour Participant Costs
- 4) Non-student participant completes Section 4: Important Agreements
- 5) Non-student participant (and guardian if under 18 years old) completes Section 5: Non-Student Participant Signature(s)
- 6) Non-student participant returns completed/signed form to trip/tour leader
- 7) Trip/Tour leader keeps individual participant forms for their records for a minimum of three years

Section 1 – Non-Student Participant Information (Legal name only. Name must match passport.)

NON-STUDENT PARTICIPANT COMPLETES THIS SECTION – PLEASE REVIEW ALL INFORMATION AND NOTES

Please list legal names (no nicknames or preferred names). The name must match the passport.

First Name	
Middle Name	
Last Name	
Cell Phone Number	

Do You Have Any Allergies?	<input type="checkbox"/> No	<input type="checkbox"/>	<input type="checkbox"/>	Choose not to disclose
	Yes (if yes, please list allergies in the box below)			

Emergency Contact Name <i>(First, Last)</i>	
Emergency Contact Number <i>(full number including area code)</i>	

Participants must have valid passports and visa documentation. Copies will need to be provided to the trip/tour director. For additional information on visa requirements, visit www.travel.state.gov.

A visa may be required based on tour locations and the passport you hold. Please consult with the tour leader regarding travel locations.

Passport Expiration Date <i>(mm/dd/yyyy)</i>		Passport Country	
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Section 2 – Basic Overnight Trip/Tour Details			
TRIP/TOUR DIRECTOR COMPLETES THIS SECTION FOR NON-STUDENT REVIEW AND ACCEPTANCE			
Trip/Tour Name		Trip/Tour Dates	
Trip/Tour Director Name		Trip/Tour Director Email	
Trip/Tour Sponsoring Department			
Trip/Tour Type (check one box)		Academic	Non-Academic
Section 3 – Breakdown of Overnight Trip/Tour Participant Costs			
TRIP/TOUR DIRECTOR COMPLETES THIS SECTION FOR NON-STUDENT REVIEW AND ACCEPTANCE			
Participant Cost **		\$	
Deposit Amount (non-refundable)		\$	
Deposit Deadline			
Final Payment Deadline			
Trip/Tour Deposit Name			
Section 4 – Important Agreements			
NON-STUDENT PARTICIPANT REVIEWS THIS SECTION AND INITIALS EACH ITEM TO INDICATE ACCEPTANCE			
	1) I agree to uphold the Andrews University code of conduct: https://bulletin.andrews.edu/content.php?catoid=23&navoid=5453#code .		
	2) I agree to participate in orientation and all required activities related to the tour/trip		
	3) **I commit to participating in this trip/tour and paying the total cost. Participant costs include airfare (if applicable), lodging, entrance fees, and group meals. Additional costs, including outside of specified meals and optional activities (cost subject to change), are also the responsibility of the participant.		
	4) Participants must contact tour leader to confirm payment status before trip/tour departure.		
	5) By signing up for this tour, I acknowledge the level of physical activity noted by the trip/tour leader (i.e. moderate activity, walking, standing, climbing) noted by the trip/tour leader and confirm that I am capable of performing these activities.		
	6) I understand that if I cancel my participation, I am responsible for up to the entire trip/tour cost.		
Section 5 – Non-Student Participant Signature(s)			
1		1a	
Non-Student Participant Signature	Date	Parent/Guardian Signature (if under 18 yrs old)	Date
Tour Directors will keep individual participant forms for their records for a minimum of three years.			